

Name and surname of the intern/student: .....

**Scuola specializzata per le professioni sanitarie e sociali**

CPS - SSPSS, school year for the social and health-related professional diploma – Via Ferriere 11, 6512 Giubiasco

Vocational school curriculum, course of study health and social care, 4<sup>th</sup> year.

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**INTERNSHIP ASSESSMENT  
accomplished in a certified organisation**

We remind you:

- to promptly refer to the school about relevant difficulties, at the latest within the first three months;
- to send this assessment to the school: **deadline 29 May 2026.**

**Name and surname of the intern (the assessed student):**

**Name and address of the organisation (the work place):**

**Name and surname of the supervisor (Tutor):**

**Function of the supervisor in the organisation:**

**Internship accomplished from:**

**Weekly schedule (nr. of hours):**

**Absences (only if for more than 2 working weeks): from..... to .....**

**Number of working weeks actually done by the intern (minimum 22):**

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**EVALUATION GRID**  
(1<sup>st</sup> intermediate assessment - please send by 19 December 2025)

**Evaluation score scale. Maximum of 4 points for each ability field evaluated.**

**4 = is autonomous and responsible; 3 = is capable and organized; 2 = is capable but sometimes requires support; 1 = is not capable**

Skills	Goals the intern/student ...	Score	Comment
Adjustment in the team	<ul style="list-style-type: none"> <li>• Knows the name and function of the members that make up the team</li> <li>• Has a privileged relationship with one or more members of the team</li> <li>• Greets and communicates spontaneously, respectfully and adequately with all the members of the team</li> <li>• Knows and explains his/her role and skills and is able to illustrate the training path to the members of the team</li> </ul> <p>Knows and defines the expectations of the team and his/her own</p>		
Adjustment in the organisation	<ul style="list-style-type: none"> <li>• Knows the origin, the mandate and the mission of the organisation (methods that inspire it: e.g. Montessori, Steiner)</li> <li>• Knows the case history studies present in the organisation</li> <li>• Knows the workplace in order to be able to carry out the activities of the organization</li> <li>• Knows where all facilities are (secretary, library...)</li> </ul> <p>Knows the network of services that collaborate with the organization (e.g.: pedagogical support, social services, doctors)</p>		

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Relationship with the guest	<ul style="list-style-type: none"> <li>• Puts the guests at the center of his/her own actions</li> <li>• Introduces himself/herself to the guest by specifying his/her role</li> <li>• Interacts with the guests with courtesy, availability and respect, adapting the type of communication to the situation and considering the guest's ability to understand</li> <li>• Understands the guest's non-verbal communication</li> <li>• Respects the role-related limits when giving information or answering to the guest</li> </ul>		
Observation	<ul style="list-style-type: none"> <li>• Can report accurately the observations found during the activities performed (such as applying learned methods)</li> <li>• Can focus on how the guest reacts to the suggested activities</li> <li>• Can detect if the tasks were understood by the guests observing the implementation of the same. Check if the guest needs special support</li> <li>• Can observe the suitability of the proposed activity and the degree of satisfaction</li> <li>• Observes how the group interacts and communicates</li> </ul>		
Understanding	<ul style="list-style-type: none"> <li>• Understands and does the assigned tasks</li> <li>• Asks about specific work-related language used by the team and to use them with professionals</li> <li>• Looks for additional information when the meanings of words are not understood</li> <li>• Asks how to perform a task when unsure about its execution</li> </ul>		
Reflection/consideration	<ul style="list-style-type: none"> <li>• Knows the basic rules and limits of acting in a pre-professional working experience situation and is able to list and explain them</li> <li>• Asks for further explanations when necessary</li> <li>• Involves the tutor in the self-evaluation process</li> </ul>		

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	<ul style="list-style-type: none"> <li>Communicates personal experiences aroused by everyday situations and re-elaborates them with the tutor</li> </ul>		
Pragmatism	<ul style="list-style-type: none"> <li>Applies the precautionary measures of safety and hygiene related to tools, equipment and materials in use in order to protect the guest and himself/herself</li> <li>Knows and applies directives aimed at safeguarding one's own and others' health (ex: Kinesiology, ergonomics)</li> <li>Asks for supervision and feedback during the execution of the planned activities to facilitate the analysis and correction of any committed errors</li> </ul>		
Procedure	<ul style="list-style-type: none"> <li>knows the daily schedule, the organisation, the routines and goals of the users;</li> <li>accomplishes his/her designated tasks and appries his/her colleagues or tutor about unaccomplished tasks;</li> <li>employs usefully his/her downtime.</li> </ul>		
Attitudes	<ul style="list-style-type: none"> <li>Treats team members and people from other departments with esteem and respect.</li> <li>Participates actively and with commitment in team activities.</li> <li>Approaches users with empathy.</li> <li>The wishes and needs of users and people in their relational context.</li> <li>Respects cultures, religions and age groups.</li> <li>Considers users with care and respect.</li> <li></li> </ul>		
New professional role	<ul style="list-style-type: none"> <li>Knowledge of the problems inherent in acquiring a new role.</li> <li>Refinement of perception of others and context.</li> <li>Flexibility in planning and execution</li> </ul>		

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**Other remarks:**

**Aspects to improve**

Skill	Goal	Deadline (given to the intern)
Confidence		
Knowledge on paperwork		

Score	Evaluation
37-40	excellent
33-36	very good
29-32	good
25-28	fair
21-24	sufficient
17-20	insufficient
10-16	very insufficient

SCORE :

EVALUATION:

Place and date:

Signature of the supervisor: Jennifer Devlin

Name and surname of the intern/student: .....

Intern (student) signature: .....